Yearly Status Report - 2017-2018

Part A	
Data of the Institution	
1. Name of the Institution	**PATNA TRAINING COLLEGE**
Name of the head of the Institution	**Dr. Lalit Kumar**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**06122302037**
Mobile no.	**9431056050**
Registered Email	**ptcpu.org@gmail.com**
Alternate Email	**info@ptcpu.org**
Address	**Principal, Patna Training College, Faculty Of Education, Bari Path, Dariyapur, Patna**
City/Town	**Patna**
State/UT	**Bihar**
Pincode	**800004**

2. Institutional Status	
Affiliated / Constituent	**Constituent**
Type of Institution	**Men**
Location	**Urban**
Financial Status	**state**
Name of the IQAC co-ordinator/Director	**Prof. Ashutosh Kumar**
Phone no/Alternate Phone no.	**06122302037**
Mobile no.	**9334319468**
Registered Email	**ptcpu.org@gmail.com**
Alternate Email	**ashutosh987@yahoo.com**

3. Website Address	
Web-link of the AQAR: (Previous Academic Year)	https://www.ptcpu.org/pdf/AQAR-2016-17.pdf

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	https://www.ptcpu.org/pdf/academic-calender-2017.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**B**	**2.67**	**2016**	**17-Mar-2016**	**16-Mar-2021**

6. Date of Establishment of IQAC	**05-Jan-2013**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
To discuss the problems	**24-May-2018**	**6**

of the students residing in Patna Training College Hostel	1	
Conduction of Alumni Meet	16-Mar-2018 1	6
Review of Implementation of B.Ed. School Internship	16-Mar-2018 1	6
To organize a workshop on	20-Jan-2018 1	6
To review the use of ICT by the students and Faculty members	20-Jan-2018 1	6
To organize a Seminar on Practice teaching for the Faculty members	03-Jul-2017 1	6
To review the Internal Assessment of the students of the session 2015-17 and 2016-18	03-Jul-2017 1	6
[View File](#)		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
No Files Uploaded !!!				

9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	[View File](#)
10. Number of IQAC meetings held during the year :	5
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	No
Upload the minutes of meeting and action taken report	No Files Uploaded !!!
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. ParentTeacher Meeting to strengthen student's academic progression. 2. Faculty members attended workshops on Practice teaching. 3. Faculty members attended workshop on "Use of ICT in teaching". 4. Review of the Internal Assessment of the students of the session 201517 and 201618. 5. To discuss the problems of the students residing in Patna Training College Hostel.

[View File](#)

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
30 hours of Library work for weak students and students with low attendance	Better results in the University/ competitive examinations
College website upgraded	Stakeholders are made to aware of all informations online
Teaching Time Plans	Students informed to teaching schedules
IQAC Calender	List of academic and quality enhancing programmes
Academic Calender	List of all college activities including examination dates
[View File](#)	

14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2018
Date of Submission	21-Apr-2018
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	The admission on Patna Training College is made on the basis of an admission test conducted by Patna University. Desirable candidates for admission should apply online on the university

website. University conducts written test on specify date. Selection of candidates in merit based keeping roster in State Govt. in mind. Since the admission and other fees in this institution is Rs. 2027/ for the entire duration of the B.Ed. course. Applicants across the state and boarder areas outside the state participate in the entrance test. 40 students are provided residential accommodation on the basis of merit roaster and need. All the data related to the college as well students are uploaded on the college website regularly. External assessment activities are also uploaded on college website. Internship activities of the admitted students are uploaded on the college website. ParentTeacher meeting are held every quarterly and outcomes are uploaded on the website. Attendance of the students, staff as well as faculty members are maintained in the college register and uploaded on the college website on weekly basis. Leave records of the staff and faculty members are maintained as per Governor Secretariat letter No. BSU28/20082198/GS(I) dated 30.06.2008. Finance Accounting MIStransaction with bank is conducted offline. Students actively participate in the computer activities which greatly enhance their teaching skills. College has a wellequipped computer lab having more than 30 computers. All the stakeholders are regularly informed through print media as well as seminar and symposium regarding the activities/changes in the college. Thus college maintains a sound management information system.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

While Revision and up-gradation of the syllabi is done by the Board of Courses of Study of the Faculty of Education as per Section 27(7) a. The college has a mechanism for effective, documented curriculum delivery. At the commencement of each academic year, an academic calendar is prepared with the help of teaching faculty and students. Induction programme for the newly admitted students are conducted. There are tutorial/remedial classes assigned in the time-table where students get their problems/doubts solved with the help of faculty members.

Time table also has two classes for library work where students read the reference book and so develop their reading habits. There is a Curriculum Transaction Committee which regularly monitors the curriculum transactions. Besides traditional lectures and weekly seminars, power point presentations, smart boards and audio-visual supports are actively used by the faculty members for delivery of the curriculum which makes learning interesting for the students. 10 students are assigned one mentor who is a faculty member. Scripts of Internal assessment are shown to students for improvement. Inter-personal skills are enhanced through Value Education and weekly seminars. As a part of curriculum transaction, 10 students are sent to each government schools for school internship.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
No Data Entered/Not Applicable !!!					

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
No Data Entered/Not Applicable !!!		

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
No Data Entered/Not Applicable !!!		

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
No Data Entered/Not Applicable !!!		
No file uploaded.		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BEd	B.Ed.	100
No file uploaded.		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes

Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
Feedback is collected from all the stakeholders who is analyzed and utilized for over all development of the college. The college has a system of receiving feedback from students, the Parents, the alumni and the person from the society. The feedback is place before the meeting of the teachers and Non-teaching staffs and students. It is also discussed in the PTA and Alumni meet. By means of the feedback mechanism the teacher is made aware of drawbacks. He/She has to rectify to develop his teaching skills and proficiency. Feedback from alumni helped us by inviting them for guest lectures/seminars on various current issues facing in the society. Suggestions from students and parents are always welcomed and incorporated into wherever possible. Our faculty members who are the members of various bodies of the Patna University make significant and meaningful contributions in the overall development of the institution. Feedback plays a very important role in the overall development of the institution.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BEd	B.Ed.	100	3105	100
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2017	100	Nill	15	Nill	Nill

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
15	15	8	3	3	3
View File of ICT Tools and resources					
View File of E-resources and techniques used					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

There is a well developed students mentoring system available in the institution. Teacher is assigned a maximum of 10 students for mentoring purposes. Every teacher in this institution act as a member. Since students from various disciplines take admission in this institution. They feel many problems which are curricular and outside curricular. They mentor tries to solve their problems.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
100	15	1:7

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
8	15	1	Nill	4

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
No Data Entered/Not Applicable !!!			
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BEd	B.Ed.	2	01/02/2019	15/03/2019
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Continuous Internal Evaluation is a part of B.Ed. curriculum. Nearly 40 marks of first year B.Ed. Curriculum are assigned to C.I.E. and accordingly nearly 57 marks are assigned in second year as per Governor Secretariat Bihar vide Letter No. BSU(Regulation)-16/2015-1283/GS(I) dated 02.09.2015. For CIE regulation tests, Paper presentation, Seminars, Assignments are conducted throughout the year. Answer script of the students are given to them after evaluation for their betterment. In the first year, Four weeks of school internship are conducted in district administration approved schools offer their approval. Similarly, In the second year, 16 weeks of school internship are conducted. To be permitted to appear in the university examination for the degree of the bachelor of education candidate must have to complete minimum of 90 attendance in the C.I.E. as per section 4.1 (III) of the regulation promulgated vide the governor said letter.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Patna University rigorously follows the academic calendar. Academic calendar is prepared by the university and passed in different statutory bodies before transmitted it to Chancellor's office for approval. Chancellor office regularly

monitor academic calendar of the university. The academic calendar of the college is incorporated to the academic calendar of university. All the stake holder i.e. faculty members, students, parents, alumni etc. are involved in the preparation of academic calendar. Any deviation from the academic calendar in the normal circumstances is not appreciated at the university level.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://www.ptcpu.org/latest-news.php

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
B.Ed.	BEd	B.Ed.	83	83	100
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

https://www.ptcpu.org/pdf/Student-Satisfaction-Survey-2017-18-New.pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
No Data Entered/Not Applicable !!!				
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
No Data Entered/Not Applicable !!!		

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
00	00	00

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
No Data Entered/Not Applicable !!!	

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Faculty of Education	5	00
International	Faculty of Education	3	00
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Faculty of Education	4
View File	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	3	5	10	12
Presented papers	1	3	5	7
Resource persons	Nill	1	2	4

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Annual Sports Meet	Patna Training College, Patna University, Patna	15	100
Blood Donation	NSS in Co-Ordination with Red Cross	15	22

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
No Data Entered/Not Applicable !!!			
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Gender Issue	Patna Training College	Gender Issues	15	100
International Women's Day	Patna Training College	Panel Discussion on Women Achievers	15	100
Aids awareness programme	Bihar State Aids Control Society	Lecture by Prof. Ashutosh Kumar	15	100

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Seminar	100	College fund	01

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry	Duration From	Duration To	Participant

		/research lab with contact details			
B.Ed. Part-2 Internship Programme	Internship for Training	6 Schools within Patna	24/11/2017	27/03/2018	83
B.Ed. Part-1 Internship Programme	Internship For Training	6 Schools Within Patna	02/01/2018	02/02/2018	100

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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
No Data Entered/Not Applicable !!!			
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
No Data Entered/Not Applicable !!!	

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Seminar halls with ICT facilities	Existing
Classrooms with LCD facilities	Existing
Seminar Halls	Existing
Laboratories	Existing
Class rooms	Existing
Campus Area	Existing

View File

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
Nill	Nill	Nill	2022

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	6235	Nill	Nill	Nill	6235	Nill

Reference Books	4001	Nill	Nill	Nill	4001	Nill
Journals	119	Nill	Nill	Nill	119	Nill
View File						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	30	1	0	3	4	3	7	100	0
Added	0	0	0	0	0	0	0	0	0
Total	30	1	0	3	4	3	7	100	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
299500	118645	1992121	474125

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Physical Facilities are maintained by State Government.
https://www.ptcpu.org/default.php?pg=3

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	**State Distric Welfare**	**10**	**65430**
Financial Support from Other Sources			
a) National	**00**	**Nill**	**0**
b)International	**00**	**Nill**	**0**

[View File](#)

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
No Data Entered/Not Applicable !!!			
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
No Data Entered/Not Applicable !!!					
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
No Data Entered/Not Applicable !!!		

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
Private Schools	**100**	**50**	**00**	**Nill**	**Nill**

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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2018	**30**	**B.Ed.**	**Faculty of Education**	**University of South**	**Master Course in**

					Bihar, Gaya, JP University, Chhapra, Magadh University, Bodhgaya, Banaras Hindu University, Varanasi	Education, Science, Arts, Commerce
					View File	

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
No Data Entered/Not Applicable !!!	
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Annual Sports Meet- Carrom, Chess, Cricket, Badminton, Table Tennis, Race-200 meters 400 meters	Institutional	100
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

As per NCTE recognition, there is a class representative for both the units of B.Ed. first year and second year. There is a student council consisting of seven members. All the four class representative are the members of the student council. One student of each year is elected as a member of the student council and one student is nominated by principal as the member of the student council. The students are members of various committees of the college like- Cultural and Sports committee, Discipline Committee, Curriculum Implementation Committee, Anti Ranging Committee, Campus Beautification Committee, Academic Calendar Committee. The students actively participate in these committees and the college gets enriched through their suggestions in implementing these activities.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

35

5.4.3 – Alumni contribution during the year (in Rupees) :

17500

5.4.4 – Meetings/activities organized by Alumni Association :

Seven Meetings of the Executive Council were conducted during the course of the year. Annual General Meeting for registered members was conducted on 29.05.2018. This day is a much awaited day for both Alumnae and present students. At the College reunion held on 29 May, 2018, 105 students of yester year joined in and reminisced on their college days. Former Principals were also present. An Exhibition Debate featuring eminent alumnae debates from among the alumnae of the college debated against present students on 'Conventional education cannot guarantee empowerment today on 5 August, 2018. This was a much enjoyable event. The college benefitted academically and financially by Alumni.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The institution believes in the policy of decentralization and participatory functioning. The Principal is at the highest position as the Chief of Administrative and Executive functions of the college, well supported by a series of office bearers of different orders. Apart from these basic management structures of the college, several committees are formed to practice decentralization and participative management. Our college has constituted the following committees: ? Admission Committee ? Finance Committee ? Anti-Ragging Committee ? Staff-Welfare Committee ? Sports Committee ? Cultural Committee ? College Development Committee ? Purchase Committee ? Library Advisory Committee ? Examination Committee ? NAAC Committee ? Career Counselling and Campus Placement Cell ? Grievance Redressal Cell ? Curriculum Implementation Committee The college management is not just run by the higher authorities but there is participation of people from all sections like teaching staff, non-teaching staff and students. Suggestions and inputs from these different groups of people play a major role in decision-making process, which is helpful for the growth of the college in all aspects. Our college also encourages the involvement of society, stakeholders, alumni and parent in its management system. The feedback from these various sections helps to improve the quality of the college. The two glaring and outstanding examples of decentralization and participative Management during the last year are (i) Library Management and (ii) Management of cultural activities.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	Every year Patna Training College takes the feedback. The obtained

	feedback is analyzed. The suggestions are put forward and discussed in Seminars or Workshops on curriculum development. Conclusions are drawn and with reference to jurisdiction are divided, into (i) college level, and (ii) University level. Action on the former is taken and suggestions approved by concerned committee are put into operation. The University level matters are forwarded to concerned authorities. Principal of Patna Training College every year forwards the suggestions to the Board of Studies, Patna University.
Teaching and Learning	Patna Training College fulfills the required necessities faced by the PTs and the faculty every year by considering the proposals and suggestions put forward by the various committees and cells. Patna Training College is enhancing the new technologies and facilities according to the requirement for academic growth. Earlier faculty of PTC used OHP, Digital Projector and high density Video Camera for the demonstration of micro teaching and lesson planning. But nowadays faculty and PTs both are using the gadgets for simulated-teaching, micro-teaching and lesson planning to keep pace with the academic growth. Besides there, faculty frequently use Power-point, various multi-media, transparencies and other innovative methods to make the teaching and learning process more effective. Seminar Multipurpose Hall is well equipped with fairly good sound system. PTC is always in a continuous process to update the library with new books and journals, Psychology resource centre, Language resource centre, Science/Math resource centre and Computer lab with equipments according to the requirement of the PTs and the faculty. PTC also add the furniture and other accessories from time to time.
Examination and Evaluation	Developing the teaching skills
Research and Development	Nill
Library, ICT and Physical Infrastructure / Instrumentation	The Library of Patna Training College located at the ground floor of the building. PTC is provided with a library and a reading room. It contains 11879 books and 1000 titles. There are text and reference books, national

	journals/periodicals, encyclopedias, All India Education Surveys, Magazines specially- Edutrack, India Today. The books are available for PTs and faculty for reading and referring. There is one reading room, reference section, text book section and periodical section in the library. Library has 01 computer with internet facility, printer/scanner and photocopier for staff and PTs. The books are kept with security and the library staff takes care of them. Besides, these facilities the library offers several add on services such as email alerts about subject specific articles and paper to the faculty. The working hour of our library is 6 hours from 10 A.M to 4 P.M. in all the six days in a week day. In an academic year, usually the library remains open in all the working days except the Sundays and Holidays.
Human Resource Management	Patna Training College maintains a human resource management system which is effective enough to lead to judicious decisions on manpower utilization and, therefore, to a more productive teacher education. PTC follows the manpower requirement criteria and procedures for appointment as mandated by the affiliating university and the NCTE, and provides periodical training and guidance to staff for their development. As teacher capacity building strategy, the college encourages teachers to participate in professional development programs for continuous learning. PTC also undertakes analysis and uses the assessment and evaluation, and the appraisal outcome of the whole of staff. The University provides sufficient resources to ensure that PTC meets the standards of the NCTE.
Industry Interaction / Collaboration	Nill
Admission of Students	The admission is done through Entrance Examination Conducted by the Nodal University of Bihar authorized by the Bihar Governor. Students are admitted to college based on their preferences and ranks.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
No Data Entered/Not Applicable !!!	

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
No Data Entered/Not Applicable !!!				
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
No Data Entered/Not Applicable !!!						
No file uploaded.						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
No Data Entered/Not Applicable !!!				
No file uploaded.				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
1	14	2	14

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Nill	Nill	State District Welfare Scheme

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Budgeting and auditing procedures are regular and standardized. The sources of income of the institution are legitimate and transparent. Financial planning is done to ensure judiciousness. PTC follows financial regulations based on the approved procedures of financial management. It budgets all items of expenditure which remain transparent. In the financial sphere it honors all legal limits and maintains transparency in transactions.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Nill	0	00
No file uploaded.		

6.4.3 – Total corpus fund generated

00

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nill	No	Nill
Administrative	No	Nill	No	Nill

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

We Conduct regular meetings and telephonic contact with the parents on monthly basis after attendance. Feedback from parents is given due consideration.

6.5.3 – Development programmes for support staff (at least three)

Workshop on work life balance ad stress management, workshop on stress management, workshop on memory enhancement techniques.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Nill

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2017	To review the Internal Assessment of the students of the session 2015-17 and 2016-18	03/07/2017	03/07/2017	03/07/2017	6
2017	To organize a Seminar on Practice teaching for the Faculty members	03/07/2019	03/07/2017	03/07/2017	6

2018	To review the use of ICT by the students and Faculty members	20/01/2018	20/01/2018	20/01/2018	6
2018	To organize a workshop on "Use of ICT in teaching"	20/01/2018	20/01/2018	20/01/2018	6
2018	Review of Implementation of B.Ed. School Internship	16/03/2018	16/03/2018	16/03/2018	6
2018	Conduction of Alumni Meet	16/03/2018	16/03/2018	16/03/2018	6
2018	To discuss the problems of the students residing in Patna Training College Hostel	24/05/2018	24/05/2018	24/05/2018	6

[View File](#)

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
No Data Entered/Not Applicable !!!				

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Environmental Consciousness and Sustainability/Alternate Energy initiatives such as: Percentage of power requirement of the College met by the renewable energy sources. The institute makes every effort to integrate cross cutting issues as Gender, Climate Change, Environmental Education, Human Rights, ICT etc., into the curriculum. The college provides various means to educate or aware the students on Climate Change and Environmental Education. College has dedicated environmental society which is basically an ECO club of students that organizes many events and aims at promoting and increasing environmental consciousness, awareness and responsibility amongst the college youth and the populace. Every year a plantation drive is done in the campus having a special budget/sponsorship for the event. Dustbins are installed at various positions and cleanliness is maintained. Conscious efforts are made to switch off lights

and fans when not in use, to save energy. The college has installed solar panels for supplementing the need of power supply to the hostel. Cleanliness drive is organized to create awareness and motivation among students to keep the environment clean.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	5
Provision for lift	No	Nill
Ramp/Rails	Yes	5
Braille Software/facilities	No	Nill
Rest Rooms	Yes	5
Scribes for examination	Yes	1
Special skill development for differently abled students	Yes	5
Any other similar facility	No	Nill

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
No Data Entered/Not Applicable !!!							
No file uploaded.							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
No Data Entered/Not Applicable !!!		

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!			
No file uploaded.			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

The campus has green landscaping of plants and trees, through various activities like : 1. Swachh Bharat Abhiyan -Poster Making Competition, Swachhta Pakhwada- Cleanliness Drive, 2. Plantation Drive, 3. No Plastic use in the Campus, , Students participate in campaigns like "Adopt a tree", Plantation Drive, Awareness about deforestation, Conserve native species of plants and trees. 4. Installation of Solar System 5. Water harvesting Mechanism 6. Use of LED bulbs 7. Proper mechanism for waste management

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

The academic programs of Patna Training College are in tune with the NCF-National Curriculum Framework, 2005 and subscribe straight away to the curriculum prescribed by the Patna University, Patna, as per regulation of 2-Years B.Ed. course approved by the Governor's Secretariat, Bihar in pursuance of the guidelines of NCTE-2014. With the vision of the college and national policy of education,1986 in view, PTC have (within the overall framework of the rules and regulations of the university for B.Ed. course) been able to shift the focus of educational process from theory to practical and make the learning process activity based as per the normative guidelines of NCTE,2014. At its own level, PTC tries to cater to the emerging needs of the society, by introducing the concept of smart classes and computer learning. Best Practice 1: Lowest fee structure for admission and hostel accommodation throughout the country. Best Practice 2: Free medical facility. Best Practice 3: Campus is free Wi-Fi Campus.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

https://www.ptcpu.org/default.php?pg=25

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Patna Training College is the only constituent unit of any university in the state of Bihar. This itself illustrate the institutional distinctiveness. Patna Training College is striving to provide quality teacher education to the society since 1908. The feedback obtained from all the stakeholders provides a vision in improving teacher education. Teaching, Learning and Evaluation are based on the ordinance and regulation approved by the governor secretariat from time to time. Since the tuition and other fees for doing the teacher education programme in PTC is one of the lowest in the country. Students from the state and border area participate in the admission process which is conducted by the university. Students are provided a hostel accommodation whose charges are one of the lowest in the country. Since the admission in PTC is very tuff and only students scoring very high get the admission. The college has a strong student support service. The students are also provided free medical service. Tutorial classes are also provided to the needy students. The academic standard of the students are continuously monitored by the institution through their mentors. The college has a well-equipped infrastructure and instructional facilities for the proper implementation of teacher-education programme. The teachers are actively engaged in training and developing instructional and other teaching-learning materials. Qualified faculty and staff shares workload equitably and collectively. The college has a very well-equipped and rich library having more than ten thousand books. Some of the books are very rare. The college has distinction of having the British Principal till the country got its independence. i.e. when the country got its independence, the college got first Indian Principal on 15th August 1947.

Provide the weblink of the institution

https://www.ptcpu.org/index.php

8.Future Plans of Actions for Next Academic Year

• To regularize the academic session. • To make the library semi-automatic. • The faculty members encourage to do research/quality improvement programme. • To

increase the number of seats in college and hostel. • Construction of new building for classroom/examination purpose. • Renovation of the building. • Proper electrification of the entire campus. • The playground should be made beautiful.